

MOWBRAY SQUARE MEDICAL CENTRE

Harrogate North Yorkshire HG1 5AR

Non NHS Services Handover Form

We accept requests for private medicals, reports, letters, certificates etc. Before leaving your request at reception, please complete the following.

Which surgery you are registered at: Please tick.		
The Spa Surgery []	Park Parade Surgery []	East Parade Surgery []

Personal Details:			
Name:		Date of Birth:	
Contact Tel:		Today's Date:	
Mobile Tel:			
	Do you consent for us to use this to contact you?		Yes <input type="checkbox"/> / No <input type="checkbox"/>
Email address:			
	Do you consent for us to use this to contact you?		Yes <input type="checkbox"/> / No <input type="checkbox"/>

Note: If you consent to us emailing the paperwork to you, please be aware we are unable to guarantee the security of your information as we are emailing outside of the secure NHS Network.

Type of Request: (please tick appropriate box below)			
Claim Form	[]	Private Medical	[]
Private Letter: (To Whom It May Concern) Please give details overleaf.	[]	Copies of Medical Records: Please see note below and give details overleaf if you do not need a copy of your whole record.	[]
		Other: Please give details overleaf.	[]

Note: Full records are often over 400 pages so if you do not need your full record please let us know what information you do need. With online access you can see your full record from 1/4/17. To register you will need to bring 2 forms of ID to reception.

How do you wish to receive your letter/report: (please tick appropriate box below)			
Collect from reception	[]	E-mail	[]
Post (There may be a charge for this)	[]		

Note: If you are registered at The Spa Surgery, your e mail address will be used to send you an online link to pay for the Non NHS Service that you require. Please tick this box if you are happy for us to use this e mail address in the future to contact you []

Requests for these items are time consuming for doctors as they complete them in their own time and this work does not come under the NHS. **Due to this, charges apply and vary according to the request.** Payment is accepted in the following ways:

